

Principal
Emma McGuinness



Culmore Primary School
181 Culmore Road
Londonderry
BT48 8JH

Phone: 028 7135 1259

Fax: 028 7135 2128

Website: www.culmoreps.co.uk

Email: info@culmoreps.co.uk

11 September 2017

Dear Parent(s)

PARENTAL CONSENT

As before we will, of course, continue to inform you of any trips/outings in which your child is included. We are asking for a permission slip to be completed covering all trips/outings for the school year 2017-2018. Please complete the attached slip and return it to school by **Friday 15 September**.

DATA COLLECTION FORM/CHANGE OF DETAILS

Attached is a copy of your child's data collection sheet, please take a few minutes to check that the information is correct. Complete any missing details and mark any changes to be made in red and return it to school by **Friday 15 September**. If we do not receive the data collection sheet by this date, we will assume there are no changes to be made.

If your child is ill, we may need your phone number urgently. In addition, we require an up-to-date **mobile phone** number in order to communicate with parents through our text messaging system. The system is set according to priority 1 unless special circumstances have been requested.

I would like to remind you that it is your responsibility to inform the school of any changes, including medical changes that happen during the school year. Please refer to our website www.culmoreps.co.uk for the necessary forms to be completed if your child has a medical need/condition. In addition, if you have stated that your child has a special dietary need, please confirm this with a letter from the dietician/GP as school meal service cannot acknowledge your child's dietary need unless confirmation has been provided.

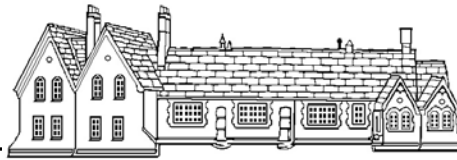
ELECTRONIC TRANSFER OF PUPILS' DATA TO CHILD HEALTH SYSTEM

Each school year the School Health Team carry out important child health programmes, such as Nurse Checks, Immunisations, Health Appraisal, Vision and Audiology screening, on children in schools throughout Northern Ireland. The regional Child Health System (CHS) is used to support the planning, preparation and delivery of these school health programmes.

From October 2015, new arrangements were put in place which involved the transfer of pupils' information from the Schools' Information Management System (SIMS) to the CHS.



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School and class records were matched electronically with CHS records, using name, date of birth, gender and address.

This secure electronic process ensures that CHS's records are up to date and will reduce the potential for errors or information gaps in your child's health records. This is the sole purpose for providing the data and this information cannot be used for any other purpose by the Health and Social Care Trusts or the Public Health Agency.

Should you **not** wish your child's data to transfer then you should let the school know by **15 September**.

If you would like further information about the Child Health System you can contact the Public Health Agency at:

E-mail: CHSinformation@hscni.net
or
CHS Information
Public Health Agency
Tower Hill,
Armagh
BT61 9DR

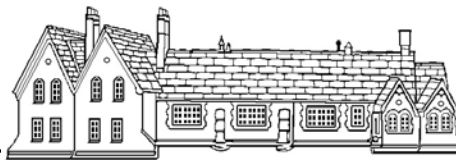
Thanking you in advance for your co-operation.

Yours sincerely

E McGuinness (Mrs)
Principal



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PERMISSION SLIP FOR TRIPS/OUTINGS FOR SCHOOL YEAR 2017-2018

I allow (please print)

.....
.....

to go on all trips/outings during the school year 2017-2018.

My child/children understand(s) that his/her behaviour must be 'good' at all times.

Name of Parent (please print)

SIGNED: DATE:

I give my consent for my child to be in school photographs for school use, including local press, printed promotional publications (including outside agencies) and School's website. Yes/No (please delete).

Name of Parent (please print)

SIGNED: DATE:

